



## SYMBIOSIS INSTITUTE OF BUSINESS MANAGEMENT, BENGALURU

A constituent of Symbiosis International (Deemed University)

(Established under Section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A' Grade (3.58/4) | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M.Sc., Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

### Policy on mentorship as followed at the Institute level:

#### Objective

To ensure that students perform academically and professionally up to their potential through mutual support and a congenial learning environment.

The constituent institute/department may develop their own programme according to the number of students, faculty members and needs of the discipline as well as of the programme. Each faculty is appointed as a mentor for a designated number of students. The 1st meeting between mentor and mentee is mandated through Timetable allotment which is an Ice Breaking session. The mentor collects the basic information about mentee. After the first meeting the mentees can meet the mentor any time for the problems (Personal or Professional) at the mutual convenient time. All psychological issues are sent across to the Campus Skew Department. The mentoring includes both Academic Mentoring and Personal Development.

#### Following are the guidelines for the Mentor- Mentee programme:

- Students shall be assigned to Mentors (Teaching faculty) right from the first year of the programme.
- A mentor shall have a reasonable number of students as Mentees.
- The mentor shall meet the mentees regularly and record the outcome of the meeting in the hard copy or in the software, if available.
- The mentor shall interact with the student and try to find out the cause of the problem or an indifferent behavior, if any.

*A. VidyaBalan*

